



The School District of Philadelphia
Academy at Palumbo High School
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Ms. Kiana L. Thompson, Principal
Griffin Pride: Nothing Less than Success!

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IMPORTANT TESTING INFORMATION FOR PARENTS/GUARDIANS

Dear Parents/Guardians:

When the students return from Winter Break the district schools will be administering the Keystone Algebra, Biology, and Literature tests. The schedule, and the students who will be taking the tests are as follows:

- **Biology (5/13 and 5/15):** All 9th graders, and all 10th graders who have not yet passed.
- **Literature (5/16 and 5/17):** All 10th graders, and all 11th graders who have not yet passed.
- **Algebra (5/20 and 5/21):** All 9th graders, 10th graders, and 11th graders who have not yet taken it, or who have taken it, but not yet passed.

If a student is scheduled to take a test they should report for **BOTH** testing days.

Please have your student check their class's Google Classroom to see what tests they are scheduled for. They should then check back on that schedule for their testing rooms the week before testing.

IMPORTANT UPDATE TO THE PA DEPT OF ED POLICY ABOUT ELECTRONIC DEVICES

The PA Dept of Ed does not allow ANY electronic devices (phones, tablets, laptops, smart watches, etc) to be on a student when they are testing, and they no longer distinguish between *possession* and *use* of an electronic device.

- If a student is found with an electronic device, the state is requiring us to confiscate the device, and have the parent/guardian come to the school so that we can review the contents of the phone in their presence. The findings will be reported to the SDP Office of Assessment, and if necessary the PA Dept of Ed. If it is determined that test questions have been compromised, the PA Dept of Ed will assess a fine for the violation to cover the cost of writing and replacing the compromised questions.
- In addition, regardless of the outcome of the review, a "Do Not Score" label will be applied to his/her answer booklet and the student will have to start over in a new test booklet.
- The student in question will also serve a one-day suspension, and may have other consequences assessed, depending on the severity of the violation.

In order to support these state requirements we encourage students to leave any unnecessary electronic devices at home. All other electronic devices will be placed in their school bag, and the school bag will be placed in a central location in the testing room for the duration of the testing session.

TESTING DAY SCHEDULE

The bell schedule for all testing days is on the next page. Students who **are testing** are to report to school at **8:00 am**. Attendance is important during testing. We have a very limited window of time for make-up testing. **Students who are not testing are to report to school at 10:55 am**. Please adhere to the schedule, and do not send your student to school before the scheduled time. If you have any questions, please call 215-400-8130.

Bell Schedule for testing days on next page

8:00 All students taking a test arrive to school
8:00 – 11:00 Keystone test administration
10:55 – 11:10 Students not taking a test arrive to school (report to auditorium)

1st	11:14 - 11:39
2nd	11:42 - 12:07
3rd	12:10 - 12:35
4th	12:38 - 1:03
5th	1:06 - 1:31
6th	1:34 - 1:59
7th	2:02 - 2:27
Advisory	2:30 - 3:04